

# SILVERCREEK WATER AND SANITATION DISTRICT GRAND COUNTY, COLORADO

## Minutes Board of Directors Meeting

The Board of Directors of the SilverCreek Water and Sanitation District, Grand County, Colorado, met on Tuesday, January 10, 2023, at the District Office, located at 336 Spruce Drive, SilverCreek, Colorado

Director's present were: Lou Arnold, Andrew Burns, Brian Dornbusch, Steve Peters, Tina Steinberg. Also present were Dennis Troutman, District Manager, Sarah Villa, Office Manager, and Jack DiCola, Legal Counsel.

It was noted that a quorum was present. Steve Peters called the meeting to order at 6:02 p.m.

### 1. Minutes of November 8, 2022 Board Meeting.

Brian Dornbusch motioned to approve the minutes dated November 8, 2022. Andrew Burns seconded the motion. All voted aye. The motion was approved.

### 2. Attorney's Report.

Jack hasn't spoken with Jennifer DiLalla but will reach out to her to get a report.

### 3. Operator's Report; November & December 2022.

Dennis Troutman reviewed the Operator's Report for November & December 2022.

### 4. Manager's Report.

The meeting with SilverCreek Water and Sanitation, the Town of Granby, Granby Ranch, the Hendrix Water Engineers, and the Water Attorneys was not productive Granby and Granby Ranch keep dragging their feet and stalling on reporting and meeting with the Division Engineer.

The board discussed reporting and would like Dennis, Jennifer and Jack to move forward with the District reporting our own water use as soon as possible.

### 5. 2023 Meeting Posting Sites Resolution 2023-01-10-01

Brian Dornbusch motioned to approve Resolution 2023-01-10-01, a Resolution stating the 2023 Meeting Posting Sites. Andrew Burns seconded the motion. All voted aye. The resolution was approved.

### 6. 2022 Audit Engagement Letter Resolution 2023-01-10-02

Andrew Burns motioned to approve Resolution 2023-01-10-02, a Resolution Approving an Audit Agreement with McMahan and Associates, LLC. Brian Dornbusch seconded the motion. All voted aye. The resolution was approved.

### 7. 2023 Election

#### a. Call for a Regular District Election and Appoint a Designated Election Official Resolution 2023-01-10-03

Andrew Burns Motioned to approve Resolution 2023-01-10-03 a Resolution Calling for a Regular District Election and Appointing a Designated Election Official. Tina Steinberg seconded the motion. All voted aye the resolution was approved.

#### b. Authorizing Designated Election Official to Cancel Election Resolution 2023-01-10-04

Tina Steinberg motioned to approve Resolution 2023-01-10-04 a Resolution Authorizing Designated Election Official to Cancel Election. Andrew Burns seconded the motion. All voted aye. The resolution was approved.

#### 8. New Accountant & Banking Options

Brian Dornbusch motioned to approve the agreement with Simonson and Associates Accounting Firm and the District Nunc Pro Tunc Dated December 15, 2022. Andrew Burns seconded the motion. All voted aye. The motion was approved. Jack will draft a resolution to be signed at the next meeting.

The board reviewed the bank information from Sarah. Brian Dornbusch motioned to direct Sarah to do everything necessary to close the checking and escrow accounts at United Business Bank and open checking and escrow accounts at City Wide Bank in Fraser. Andrew Burns seconded the motion. All voted aye the motion was passed.

#### 9. Change New Tap Billing from monthly for the first 9 months to Automatically adding new taps to the quarterly billing.

The board discussed and see no reason to continue the monthly billing for new taps. Andrew Burns motioned to have new taps be added immediately upon purchase to the quarterly billing. Brian Dornbusch seconded the motion. All voted aye. The motion was passed.

#### 10. Change Late fee to \$50.00 plus 2%

Tabled to next meeting

#### 11. Financial Statements Dated October 31, 2022 & November 30, 2022.

The Board reviewed the October 31, 2022 & the November 30, 2022 financials.

Brian Dornbusch motioned to approve checks 12564 through and including check 12605, for the month ending November 30, 2022. Andrew Burns seconded the motion. All voted aye. The motion was approved.

Lou Arnold motioned to approve checks 12606 through and including check 12634, for the month ending December 31, 2021. Andrew Burns seconded the motion. All voted aye. The motion was approved.

#### 12. Other Discussion Items as suggested by the Board of Directors, Manager or Counsel.

The board would like Dennis to review the rate study and possibly raise the rate accordingly. This will be added to the next board meeting agenda.

#### 13. Set Next Board Meeting – February 14, 2023.

Board meeting will be held February 14, 2023, at the District Office at 6:00 p.m.

At 7:05 p.m., Steve Peters motioned to adjourn the Meeting. Andrew Burns seconded the motion. The vote to approve was unanimous.

APPROVED:

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Brian Dornbusch, Secretary